

Thursday, June, 15 2018

3:00 pm – 5:45 pm

Minutes recorded by: Michele Tsosie

Meeting called by Abdul

Attendees: Fahad, Abdul, Ahmad, Besongni, Michele,

Please bring: Laptops, Notes

Table 1. Record of meeting.

3:00 pm to 5:00 pm	Discussion of Hardware Review 1 Ahmad – Yaw System Abdul – Blade Design and Nacelle Fahad - Schedule and Budget (Gantt Chart) Michele – Blade Design and Meeting Notes update Besongni – CAD, tower and bearing calculations	Engineering Building
5:30 pm to 5:45 pm	Discussion of Hardware Review1 Completion of the project at 50 % is the basis of the meeting. The CAD is not up to specifications. There are calculations that need to be addressed for the approval of the client.	Engineering Building
5:00 pm to 5:45 pm	CAD Drawing Details Continue to work on calculations for the CAD package completion. Abdul will validate everyone's completion of the project by Sunday.	

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Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
Abdul – Blade Design and Nacelle	Abdul	06/23/2018	
Fahad – Shaft Design	Fahad	06/23/2018	
Michele – Blade Design and Nacelle	Michele	06/23/2018	
Besongnsi – Tower and bearing system	Besongnsi	06/23/2018	
Ahmad – Yaw System	Ahmad	06/23/2018	